

**CITY OF BRIARWOOD  
February 2023  
APPROVED MINUTES**

The eighth monthly meeting of the Briarwood Commissioners for the fiscal year beginning July 1, 2022, was held at Meadowvale City Hall at 7:00pm Monday, February 6<sup>th</sup>, 2023.

Mayor: Brian Sutton

Commissioners in Attendance: Liz McGrath, Rob Toler, Jeff Toler

City Clerk/Treasurer: Nick Whitmer

City Attorney: Stan Chauvin III

Visitor(s):

**MINUTES**

December & January Meeting minutes were reviewed. A **MOTION** was made to accept the minutes by Liz McGrath and **SECONDED** by Rob Toler. **MOTION CARRIED.**

**TREASURER'S REPORT**

December & January Treasurer's report was reviewed. A **MOTION** was made to accept the report by Rob Toler and **SECONDED** by Liz McGrath. **MOTION CARRIED.**

**OLD BUSINESS**

- **City Audit:** The audit is currently in progress and is expected to be completed by Wednesday or Thursday of this week.
- **Dog Park Project:** Brian Sutton is expecting a call back from a fencing company for quotes on repairing/installing fencing for the Dog Park.
- **Locksmith for Park Restrooms:** Brian Sutton reported that a locksmith will be coming by tomorrow to work on both bathroom doors and the Barn/Shed's lock.
- **Tree Planting:** No update to Report.
- **Landscaping/Nose Curb Quote:** Nick Whitmer will connect Rob Toler with Greenline Landscape.
- **Ethics Committee:** Discussion was held about recruiting residents to join our Ethics Committee. Ideally, we would have at least three individuals on this committee
- **Park Water Main Valve Joint:** No update to report. Nick Whitmer will be contacting Matt Ryan to request an invoice for this job.

## NEW BUSINESS

- **January Police Report:** Discussion was held about last month's police report regarding 1918 Japonica (Domestic Trouble), 2104 Japonica (Trouble), and 8404 Westport (Domestic Trouble).
- **Potential Ordinance Violations:** Discussion was held about 2102 Japonica regarding mattresses leaning against the house while exposed to the street. A discussion was held about 2020 Japonica regarding plastic bags of leaves sitting in front of the house.
- **Park Bench Donations:** Brian Sutton is looking into getting quotes on new benches for Briarwood Park. Brian also mentioned an idea to raise funds for new benches by offering memorial plaques in exchange for donations from Briarwood Residents. Liz McGrath & Madelynn Buchanan to look into design options and pricing on memorial plaques.
- **Yard Waste:** Yard Waste is set to begin again on Friday, March 3<sup>rd</sup>. Reminders about yard waste needing to be in paper bags (not plastic) will be included in the newsletter.
- **Easter Egg Hunt:** The annual Easter Egg Hunt will be scheduled for April 1<sup>st</sup> (Saturday) with a rain date of April 8<sup>th</sup> (Saturday).
- **Bulk/Junk Pick-Up:** Junk Pick-Up is scheduled for June 3<sup>rd</sup>. Reminder is to be included in the Spring newsletter as well as on our website.

A **MOTION** was made to close the meeting by Liz McGrath and **SECONDED** by Rob Toler.  
**MOTION CARRIED.**

The next meeting will be Monday, March 6<sup>th</sup>, 2023, at the Meadowvale City Hall at 7:00pm

  
\_\_\_\_\_  
Brian Sutton, Mayor

  
\_\_\_\_\_  
Nick Whitmer, City Clerk