

**CITY OF BRIARWOOD**  
**April 2023**  
**APPROVED MINUTES**

The tenth monthly meeting of the Briarwood Commissioners for the fiscal year beginning July 1, 2022, was held at Meadowvale City Hall at 7:00pm Monday, March 6<sup>th</sup>, 2023.

Mayor: Brian Sutton

Commissioners in Attendance: Liz McGrath, Rob Toler, Jeff Toler

City Clerk/Treasurer: Nick Whitmer

City Attorney: (Not Present)

Visitor(s): Mike McGrath

**MINUTES**

March Meeting minutes were reviewed. A **MOTION** was made to accept the minutes by Liz McGrath and **SECONDED** by Jeff Toler. **MOTION CARRIED.**

**TREASURER'S REPORT**

March Treasurer's report was reviewed. A **MOTION** was made to accept the report by Liz McGrath and **SECONDED** by Rob Toler. **MOTION CARRIED.**

**OLD BUSINESS**

- **City Audit:** Paul Maddox does not yet have the audit finished. We are waiting for additional updates. Brian Sutton has been reaching out to the CPA firm.
- **Fireworks Ordinance:** Brian Sutton would like for the Metro Louisville Fireworks Ordinance to be posted to the website, our Facebook group, and through our Reach Alert. Fireworks curfew to be set at 11pm.
- **Dog Park Project:** Brian Sutton is making progress on getting permission to use the access roads for the use of Matt Ryan's crew & trucks to access Briarwood Park for completing the project.
- **Locksmith for Park Restrooms:** Brian Sutton reached out to a company called CPL to get a quote on installing new specialized doors for the park restrooms. New locks were not able to be installed due to the condition of the current doors. We may be quoted somewhere close to \$3,500 per steel door for the restrooms. Brian believes we can purchase a "roll-up" door for the park shed/barn for roughly \$800.
- **Park Benches:** Brian Sutton reported that it looks like we'll need 8 new park benches. Benches are to be installed by Ryan Mechanical and Plumbing.

- **Electrical Meter for the Park Security Cameras:** The lights at the park are flat-rate, so we will need a separate meter installed with an outlet to get power for the security cameras. Discussion was held about purchasing signage for the park parking lot/dumpster to alert visitors that cameras are in use (\$500 fine for illegal dumping).
- **Tree Planting:** Louisville Grows has been planting tree saplings in Plantation and Lydon recently, and Brian Sutton reported that he is in contact with them about bringing trees into Briarwood and Briarwood Park. A **MOTION** was made by Liz McGrath to request trees be planted along Westport Road (Dove creek to Japonica). **SECONDED** by Jeff Toler. **MOTION CARRIED.**
- **Park Water Main Valve Joint:** Nick Whitmer reported that Matt Ryan is expected to have this job completed within the next couple of weeks.

## NEW BUSINESS

- **City Printer/Scanner & Laptop:** A **MOTION** was made by Rob Toler to request back the Laptop & Printer Scanner from our prior Clerk/Treasurer, Heather Levitch. **SECONDED** by Jeff Toler. **MOTION CARRIED.**
- **McCabe Lawn Service Signage:** Notice to be sent regarding this signage to be taken down after 30 days. Signage is currently displayed at Briarwood's front entrance on Japonica.
- **Camera System:** Mike McGrath to provide city commissioners with access to the new camera system at the park.
- **Painting of the Park Pavilion Walls or Shed:** Discussion was held by the commissioners about a request from Kyle Bates. A **MOTION** was made by Rob Toler to approve Kyle Bates' request to supervise a neighborhood kids' painting/mural of the park pavilion walls and possibly the Park Shed. **SECONDED** by Jeff Toler. **MOTION CARRIED.**

**Leaning Light Pole and abandoned utility boxes:** Rob Toler spoke to an LG&E representative regarding a leaning light pole on Locust. Says that the representative would have a crew out to assess it. Rob & Jeff Toler to follow up on this with Public Service Commission.

A **MOTION** was made to close the meeting by Liz McGrath and **SECONDED** by Rob Toler. **MOTION CARRIED.**

The next meeting will be Monday, May 1<sup>st</sup>, 2023, at the Meadowvale City Hall at 7:00pm.

  
 Brian Sutton, Mayor

  
 Nick Whitmer, City Clerk