

**CITY OF BRIARWOOD
July 2023
APPROVED MINUTES**

The first monthly meeting of the Briarwood Commissioners for the fiscal year beginning July 1, 2023, was held at Meadowvale City Hall at 7:00pm Monday, July 10th, 2023.

Mayor: Brian Sutton

Commissioners in Attendance: Liz McGrath, Rob Toler, Jeff Toler

City Clerk/Treasurer: Nick Whitmer

City Attorney: (Not Present)

Visitor(s): Mike McGrath

MINUTES

June Meeting Minutes were reviewed. A **MOTION** was made to accept the minutes by Liz McGrath and **SECONDED** by Rob Toler. **MOTION CARRIED.**

TREASURER'S REPORT

June Treasurer's Report was reviewed. A **MOTION** was made to accept the report by Liz McGrath and **SECONDED** by Rob Toler. **MOTION CARRIED.**

OLD BUSINESS

- **City Audit:** Paul Maddox does not yet have the audit finished. Brian will be contacting Paul Maddox for a final attempt. Nick Whitmer is continuing to contact other Audit/CPA firms. DMLO confirmed that they could not administer a municipal audit.
- **Park Restroom Doors & Benches:** Restroom Doors have been delivered and installed. Some of the benches have been installed as well.
- **Troublesome Trees:** Discussion was held regarding the best way to handle potentially troublesome trees on private residential properties within Briarwood. Discussion tabled.

NEW BUSINESS

- **Complaints: Fireworks** – No evidence provided, but residents have complained of fireworks being fired off outside of required timeframe per Ordinance No. 1 Series 2023. Residents stated that they received no response when selecting the non-emergency option when calling the sheriff's office. We will be updating the Sheriff's phone number in our next quarterly newsletter.

- **Streetlight – Japonica/Cedarcrest:** It's destroyed. Brian Sutton will contact Bill Haley about restoring the light fixture.
- **Vision Restricting Bush – Westport/Redleaf:** Liz McGrath brought attention to an overgrown bush at the right corner of Westport & Redleaf when leaving the neighborhood. This needs to be addressed for restricting the vision of sidewalk crossing.
- **Ordinance Violations:** Several citations have been submitted for yard maintenance violations, dumping violations, and fireworks violations. Stan Chauvin will be following up with sending out notices.
- **Asphalt on Courts – Clover/Birch:** Rob Toler and Jeff Toler brought attention to the cracks and broken asphalt on the pads of the courts of Clover/Birch. Discussion was held regarding whether Briarwood or Dove Creek would be responsible for the repair. Stan Chauvin is continuing to review Briarwood/Dove Creek official documents to help determine which party would be financially responsible. Rob will work on getting additional quotes. Two more quotes are necessary before we can approve the funds.
- **City Commissioners' Duties & Responsibilities:** Liz McGrath addressed the need to discuss/review the duties and responsibilities of the City Commissioners. Discussion may also involve the roles of Clerk/Treasurer and Mayor. Tabled for August Meeting.

A **MOTION** was made to close the meeting by Liz McGrath and **SECONDED** by Rob Toler.
MOTION CARRIED.

The next meeting will be Monday, August 7th, 2023, at the Meadowvale City Hall at 7:00pm.


 Brian Sutton, Mayor


 Nick Whitmer, City Clerk