

**CITY OF BRIARWOOD  
September 2023  
APPROVED MINUTES**

The third monthly meeting of the Briarwood Commissioners for the fiscal year beginning July 1, 2023, was held at Meadowvale City Hall at 7:00pm Monday, September 11<sup>th</sup>, 2023.

Mayor: Brian Sutton

Commissioners in Attendance: Rob Toler, Jeff Toler, Madelynn Buchanan

City Clerk/Treasurer: Nick Whitmer

City Attorney: Stan Chauvin

Visitor(s): Morris Fugate

**MINUTES**

August Meeting Minutes were reviewed. A **MOTION** was made to accept the minutes by and **SECONDED** by. **MOTION CARRIED.**

**TREASURER'S REPORT**

August Treasurer's Report was reviewed. A **MOTION** was made to accept the report by Madelynn Buchanan and Jeff Toler **SECONDED** by. **MOTION CARRIED.**

**OLD BUSINESS**

- **City Audit:** Nick has recently made contact with Paul Maddox, and the 2019 audit is now underway. Nick will be communicating with Heather Levitch and Mike McGrath to complete the 2019 and 2021 audits.
- **Troublesome Trees:** Brian Sutton is continuing to communicate with the owner of 2003 Cedarcrest regarding the large hole from the fallen tree.
- **Vision Restricting Bush – Westport/Redleaf:** Stan Chauvin has been provided photos and he will be sending a letter to the owner.
- **Asphalt on Courts – Clover/Birch:** Rob Toler will provide the invoice for the work once the job has completed.
- **City Commissioners' Duties & Responsibilities:** We are tabling the City Event Responsibilities for Commissioners.
- **Utility Poles:** Dove Creek – Brian will be taking pictures and looking at tags to send complaints to Paula McCraney and Mayor Greenberg.

- **Playground Mulch:** We are now engaged with Lynch Contracting from Leitchfield to get this done.
- **Block Watch:** Briarwood, Dove Creek, and Harmony will all be involved in our Block Watch. LMPD and Lyndon will work together to support our efforts in establishing our Block Watch. Ring Doorbell can provide feeds to LMPD or Lyndon PD. Brian Sutton will attend HOA meetings for Harmony and Dove Creek.
- **Headshots for Commissioners:** Jeff Toler has agreed to take headshots during next monthly meeting (October 2<sup>nd</sup>, 2023).

## NEW BUSINESS

- **Telephone Pole Leaning on Cedarcrest:** Morris Fugate reported a leaning LG&E pole at Cedarcrest and Staghorn. Brian Sutton will contact LG&E to address this and find a resolution.
- **Rental Properties needing Rental Permits:** Discussion was brought up about 2009 Redleaf and potentially 2013 Redleaf being or becoming rental properties that need to file a permit. 2102 Redleaf was also mentioned, as roommates of the owner may be living there. Nick will be mailing rental permits to the owners.
- **Benches for Front of Neighborhood:** Brian Sutton will contact Paula McCraney about any extra Cardinal Stadium bench seats. Could be a good idea to place at the front of Redleaf & Japonica for School Bus riding students.
- **Pavilion Power Outlet:** Rob Toler reported that there's a power outlet that is off the wall, missing. May need to be replaced.
- **Website:** Plugin is needed for file upload for Proof of Homeowner's/Liability Insurance Policy. Jeff Toler will also be adding a sex offender's registry link to our website.

A **MOTION** was made to close the meeting by Rob Toler and **SECONDED** by Madelynn Buchanan. **MOTION CARRIED.**

The next meeting will be Monday, October 2<sup>nd</sup>, 2023, at the Meadowvale City Hall at 7:00pm.

  
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 Brian Sutton, Mayor

  
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 Nick Whitmer, City Clerk