

**CITY OF BRIARWOOD
October 2023
APPROVED MINUTES**

The fourth monthly meeting of the Briarwood Commissioners for the fiscal year beginning July 1, 2023, was held at Meadowvale City Hall at 7:00pm Monday, October 2nd, 2023.

Mayor: Brian Sutton

Commissioners in Attendance: Liz McGrath, Rob Toler, Jeff Toler, Madelynn Buchanan

City Clerk/Treasurer: Nick Whitmer

City Attorney: Not Present

MINUTES

September Meeting Minutes were reviewed. A **MOTION** was made to accept the minutes by Liz McGrath and **SECONDED** by Madelynn Buchanan. **MOTION CARRIED.**

TREASURER'S REPORT

September Treasurer's Report was tabled until our next monthly meeting due to not having received Republic bank statements from Heather Levitch.

OLD BUSINESS

- **City Audit:** Paul Maddox has contacted Heather Levitch for spot-checking invoices in 2018-2019 Fiscal Year. We're awaiting further updates.
- **Troublesome Trees:** Brian Sutton is continuing to communicate with the owner of 2003 Cedarcrest regarding the large hole from the fallen tree.
- **Vision Restricting Bush – Westport/Redleaf:** No update.
- **City Commissioners' Duties & Responsibilities:** We are tabling the City Event Responsibilities for Commissioners.
- **Utility Poles:** Brian Sutton submitted complaints to Paula McCraney's office regarding the Insight Communications utility poles. McCraney's office connected Brian to LG&E employee that could help us resolve this issue.
- **Playground Mulch:** We are now engaged with Lynch Contracting from Leitchfield to get this done.
- **Block Watch:** Brian has submitted the last of the documentation needed for the the Block Watch. Has yet to hear back from Aaron Mann. Aaron is interested in heading up our Block Watch.

- **Headshots for Commissioners:** Headshots were taken during today's meeting.
- **Telephone Pole Leaning on Cedarcrest:** Brian Sutton contacted LG&E.
- **Rental Properties needing Rental Permits:** Nick Whitmer has received an application and check payment regarding 2009 Redleaf Drive as a rental property.
- **Benches for Front of Neighborhood:** Brian Sutton contacted Paula McCraney's office regarding the Cardinal Stadium benches, and we're awaiting an update.
- **Website:** Plugin is needed for file upload for Proof of Homeowner's/Liability Insurance Policy. It doesn't seem to make sense relative to the cost (\$300/year) necessary to upgrade our website service. To be tabled until end of year.
 - Jeff Toler will also be adding a sex offender's registry link to our website.

NEW BUSINESS

- **Dog Park:** All of the dirt leveling and grass seeding is finished. Fencing will be going up soon as the old fencing has now been removed.
- **Park Bathroom Lights:** Corrigan Electric will be coming by tomorrow to fix the bathroom light fixtures.
- Liz McGrath addressed lawn and noise issues regarding 2001 Japonica Way. Liz will take a photo to send to Stan Chauvin.
- Rob Toler addressed a dead tree located between Clover Ct. and Westport Rd. Rob Toler will take a photo to share with the Commissioners.

A **MOTION** was made to close the meeting by Liz McGrath and **SECONDED** by Madelynn Buchanan. **MOTION CARRIED.**

The next meeting will be Monday, November 6th 2023, at the Meadowvale City Hall at 7:00pm.


 Brian Sutton, Mayor


 Nick Whitmer, City Clerk