



The eighth monthly meeting of the Briarwood Commissioners for the fiscal year beginning July 1, 2023, was held at Meadowvale City Hall at 7:00pm Monday, February 5th, 2024.

ATTENDING:

Mayor: Brian Sutton

Commissioners: Rob Toler, Jeff Toler, Madelynn Buchanan, Liz McGrath

City Clerk/Treasurer: Nick Whitmer

City Attorney: Stan Chauvin

Guests: Mike McGrath

MINUTES

January Meeting Minutes were reviewed. A MOTION was made to accept the minutes by Madelynn Buchanan and SECONDED by Rob Toler. MOTION CARRIED.

TREASURER'S REPORT

January Treasurer's Reports were reviewed. A MOTION was made to accept the minutes by Rob Toler and SECONDED by Liz McGrath. MOTION CARRIED.

OLD BUSINESS

- **City Audit:** Paul Maddox finally responded to Nick Whitmer last week. Provided an update on the 2019 audit, and it is nearly finalized. Paul is ready to move forward with requesting invoices for the 2021 audit.
- **Vision Restricting Bush – Westport/Redleaf:** awaiting update.
- **Benches for Front of Neighborhood:** Waiting on Paula McCraney for an update.
- **Sex Offender's Registry Link for Website:** Jeff Toler will be adding a sex offender's registry link to our website. Jeff will complete this task this evening.
- **Block Watch:** A resident living on Staghorn reported a stranger knocking on her front door at 10pm last Thursday. No further details have been reported yet.
- **Tree Ordinance:** Ordinance required for dead and falling trees, Stan to draft ordinance - letter to be sent. Stan will be sending out 4 different draft ordinances for the commission to review and vote on a final draft.
- **Property Ordinance Violations:** 2001, 2005, 2006, and 2007 Japonica Way are reported to have property maintenance ordinance violations. Brian Sutton to contact them to request action before letters are to be sent.

NEW BUSINESS

- **Briarwood Front Entrance Creek Rock:** Steve McCabe reported loose creek rock at the front entrance signs for the neighborhood. Steve is ready to move forward with repairs.



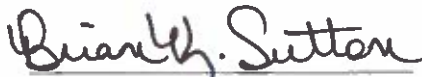
City of Briarwood
February 2024

A **MOTION** was made to allocate \$500 towards the repair of the mortar/sealing of the creek rock by Madelynn Buchanan and **SECONDED** by Liz McGrath. **MOTION CARRIED.**

- **New Street Signs & Benches:** Brian has ordered new signs for Old Briarwood from Sign Co. Brian has also ordered benches from Amazon for the front of our neighborhood school bus pick-up locations.
- **Microsoft 365:** Brian announced a reminder for registering/signing-in and utilizing the Microsoft emails.
- **Briarwood Employee Compensation:** Discussion was held regarding current compensation levels of the Clerk/Treasurer, Mayor, and Commissioners. Nick provided data from the 2022 KLC Wage & Salary Survey that suggested that our Mayor and Commissioner pay was currently near or at the 50% percentile for Kentucky cities that have 1,000 or less residents. The compensation for our Clerk/Treasurer is currently the lowest paid of any reporting Kentucky city. Further discussion and voting was tabled for future meetings.

A **MOTION** was made to close the meeting by Jeff Toler and **SECONDED** by Madelynn Buchanan. **MOTION CARRIED.**

The next meeting will be Monday, March 4th, 2024
at the Meadow Vale City Hall at 7:00pm.


Brian Sutton, Mayor


Nick Whitmer, City Clerk